

# POST RESULT SERVICES APPLICATION & CANDIDATE CONSENT FORM



CANDIDATE NAME: \_\_\_\_\_ EXAM No.: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

(If your script arrives electronically, it will be emailed to you if you have provided us with an accurate email address above. Otherwise they will be available to collect from the Exams Office. All scripts should be in centre by 10<sup>th</sup> September).

**SERVICE REQUESTED [please tick]**

**ENQUIRY ABOUT RESULTS [EARs]**

- Service 2: Review of Marking - Fee £40, Deadline 16<sup>th</sup> Sep
- Priority Service 2\* - Fee £45.00, Deadline 24<sup>th</sup> Aug

\* This service should only be used when a University place depends on the outcome

**ACCESS TO SCRIPTS [ATS]**

- Access to Photocopied Scripts Fee £12, Deadline 24<sup>th</sup> Aug

Details to be completed in Full			For office use only						
Awarding Body	SUBJECT	Unit Code	Unit Mark before	Unit Mark AFTER	Unit Grade before	Unit Grade AFTER	Overall Subject Grade before	Overall Subject Grade AFTER	Fee refunded

I WISH TO REQUEST THE SERVICE INDICATED ABOVE: *In relation to EARs,*

I give my consent to the head of my examination centre to make an enquiry about the result of the examination(s) listed above. In giving consent I understand that the final subject grade awarded to me following an enquiry about the result and any subsequent appeal may be lower than, higher than, or the same as the grade which was originally awarded for this subject. Please see revise of this more for more information

Signature [Applicant] \_\_\_\_\_ Date \_\_\_\_\_

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**All fees to be paid either by cheque made payable to 'Hayesfield School' or online using ParentPay.**

*If you make your payment online, you will receive a Parent Pay receipt via email. Please enter the Authorisation Code from this receipt with the total fee and date below. Forms will not be accepted with out the relevant fees being paid.*

Authorisation Code: \_\_\_\_\_ Total Fee Paid:£ \_\_\_\_\_ Date: \_\_\_ / \_\_\_ /20 \_\_\_

**FOR EXAMS OFFICE USE ONLY**

FEE REFUNDED DATE: \_\_\_ / \_\_\_ /20 \_\_\_ (REASON) \_\_\_\_\_

## **Information for candidates**

**The following information explains what may happen following an enquiry about the result and any subsequent appeal of an examination.**

If your examination centre makes an enquiry about the result and a subsequent appeal of one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, and there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

In order to proceed with the enquiry about results, you must sign the form over leaf. This tells the head of your centre that you have understood what the outcome might be, and that you give your consent to the enquiry about results being made.