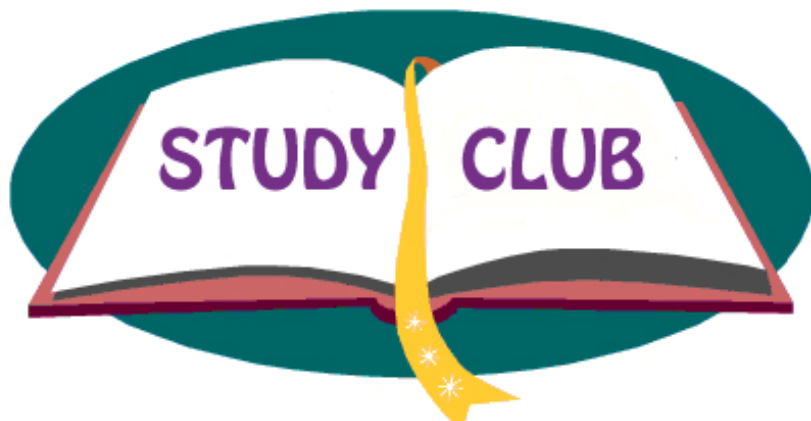


LOWER SCHOOL LIBRARY



The library exists to help you – to provide a wide choice of fiction books, books to help with homework, computers, a printer, magazines, DVDs, and staff to help you choose books and find websites.

The library is open everyday 12.20 – 12.50pm for anyone to borrow books.

If you also wish to sit quietly in the library during lunchtime to read, to do homework, or use the computers for schoolwork please read and agree to obey the attached library rules, fill in the form below and return it via the Office.

On receipt of the form you will be issued with a library card. You will need to produce this card to sit in the library during lunchtime. Any misbehaviour will result in the card being taken away and the loss of library privileges.

Please Return to Mrs Atkins via the School Office

I..... of..... (Tutor Group) would like to use the lower school library to work quietly during lunchtimes.

.....has read and agreed to follow the library rules. I understand that should she disobey them she will be required to immediately relinquish her card and lose library privileges(Parent/guardian)

LOWER SCHOOL LIBRARY RULES

- 1. Respect the library, library staff and other users**
- 2. Enter the library quietly and sensibly**
- 3. Produce library card to stay in library at lunchtime**
- 4. Work quietly and sensibly**
- 5. No eating or drinking in the library**
- 6. Use computers for homework – not games**
- 7. Ask before printing anything from computers**
- 8. Return books to their correct place or return to the library desk**
- 9. Ensure all books taken from the library are issued by the librarian**